



TITLE: LANGUAGE/SPEECH PATHOLOGIST

DEPARTMENT: Division of Special Services (Elementary/Secondary)

TITLE OF SUPERVISOR: Principal, Language/Speech Supervisor, and Director of Special Services

QUALIFICATIONS: As set by state certification authorities.

TERMS OF EMPLOYMENT: Salary and work year to be in accordance with current schedule and Special Services Guidelines.

GENERAL RESPONSIBILITIES: Identifies and services all children with communicative disorders, which will include the evaluation, diagnosis and remediation of language, articulation, voice, fluency and hearing disorders.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel and Special Services Guidelines.

DESCRIPTION OF DUTIES:

1. Meets and instructs individuals and groups in the locations and at times designated.
2. Develops and maintains a classroom environment conducive to effective learning by organizing time, space, materials, equipment, activities, etc. to take into account differences in capabilities, learning styles, and rate of learning.
3. Completes necessary special services forms needed for referral to placement process (permission, interview, screening, etc.)
4. Administers and interprets assessment tests for students recommended for the special services program.
5. Screens hearing/vision of all first and fourth graders.
6. Conducts parent interviews for initial testing permission, placement, etc.
7. Evaluates language, articulation, voice and fluency

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8. Serves as a member of the Local Survey Committee and the Comprehensive Assessment Team.
9. Works with regular and Special Education teachers to plan curriculum for multi-handicapped children.
10. Demonstrates knowledge of subject matter being taught, while employing a variety of instructional techniques and media, consistent with the needs and capabilities of the individuals/groups involved.
11. Counsels students when adjustments in behavior and academics arise.
12. Encourages students to have a positive attitude about self and work.
13. Assists in the selection of books, equipment, and other instructional materials.
14. Attends and participates in faculty meetings, in-service and/or staff development when scheduled by the Principal, Special Services, or Central Office to remain informed.
15. Obtains and uses information about the needs and progress of individual learners and about the effectiveness of instruction to revise it, when necessary.
16. Maintains accurate and complete records as required by law, Special Services, district policy and administrative regulations.
17. Establishes and maintains cooperative relations with parents, co-workers, and administration.
18. Provides for own professional growth through participation in workshops, seminars, conferences and advanced course work in institutions of higher learning.